

05 January 2021 at 5.00 pm

This meeting will be held virtually via Zoom,  
and [livestreamed here](#).

Despatched: 23.12.20



# Licensing Committee

## Membership:

Chairman, Cllr. Clack; Vice-Chairman, Cllr. Pett  
Cllrs. Abraham, Dr. Canet, Carroll, Coleman, Esler, Hunter, Layland, Parkin and Raikes

## Agenda

	Pages	Contact
Apologies for Absence		
1. <b>Minutes</b> To agree the Minutes of the meeting of the Committee held on 22 September 2020, as a correct record.	(Pages 1 - 4)	
2. <b>Declarations of interest</b> Any interests not already registered		
3. <b>Actions from the previous meeting</b>		
4. <b>Hackney Carriage and Private Hire Licensing: Licence Fees and Charges 2021/2022</b>	(Pages 5 - 12)	Sue Lindsey Tel: 01732227491
5. <b>Gambling Act 2005: Licence Fees from April 2021</b>	(Pages 13 - 18)	Sue Lindsey Tel: 01732227491
6. <b>Sexual Entertainment Licensing Fees</b>	(Pages 19 - 22)	Sue Lindsey Tel: 01732227491
7. <b>Work Plan</b>	(Pages 23 - 24)	

## EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).



**LICENSING COMMITTEE**

Minutes of the meeting held on 22 September 2020 commencing at 5.00 pm

Present: Cllr. Clack (Chairman)

Cllr. Pett (Vice Chairman)

Cllrs. Abraham, Dr. Canet, Coleman, Esler, Hunter, Layland, Parkin, and Raikes

36. Minutes

Resolved: That the Minutes of the Licensing Committee held on 18 June 2020, and the Licensing Hearings held on the 1 July 2020, 30 July 2020, 1 September 2020, and 14 September 2020, be agreed and signed by the Chairman as a correct record.

37. Declarations of interest

No additional declarations of interest were made.

38. Actions from the previous meeting (if any)

There were none.

39. Statutory Guidance issued by The Secretary of State for Transport to Protect Children and Vulnerable Individuals

The Senior Licensing Officer presented the report which provided information on the changes to be considered and implemented in process and policy as a result of statutory guidance issued by the Secretary of State for Transport in June 2020.

Sections 165, 166 and 167 of the Equality Act 2010 had allowed the licensing authority to create a list of “designated vehicles” which would be capable of carrying passengers in wheelchairs and require the drivers of the vehicles to provide mobility assistance unless they were granted an exemption from these duties by the local authority. Members were asked if they agreed to implement these provisions.

The Local Government Association commissioned the National Anti-Fraud Network (NAFN) to develop a national register of taxi and private hire vehicle driver licence refusals known as NR3. Members were required to consider the Council’s use of this register in order to check new applicant’s refusal or revocation history with other authorities.

The Senior Licensing Officer outlined the proposed amendments to the Statement of Hackney Carriage and Private Hire Policy 2020-2023. Amendments included the

addition of referrals to the Disclosure and Barring Service (DBS), required DBS checks on booking and dispatch staff, the discretion of Council Officers in cases where vehicles reach their upper age limit, changes to medical driver group II medical requirements and a mandatory requirement for drivers to sign up to the online DBS update service. It was also proposed that minor amendments, required by legislative or administrative change, would be made to the policy by the Head of Licensing Partnership in consultation with the Chairman of Licensing Committee to prevent the need for a consultation or a full licensing committee decision.

It was clarified that a further proposed amendment was for Members' consideration. The amendment, as set out in paragraph 58, read that Officers intended to investigate external providers of oral and written English courses.

Members asked questions of clarification. Additional words and changes were suggested in some of the proposed amendments set out in the report. It was suggested that paragraph 30 of the report read as "the authority shall consider a referral to the DBS under the Safeguarding Vulnerable Groups Act 2006". It was also suggested that practitioners be expected to have accessed medical records rather than just be able to access them as set out in paragraph 77 of the report.

Along with the recommendations within the report and amendments above, the Chairman proposed that the precise wording of any further minor amendments discussed at the meeting be delegated to the Head of the Licensing Partnership consultation with the Chairman of the Licensing Committee for the precise wording.

Resolved: That

- a) in response to the guidance, the proposed implementation of changes in process, be noted;
- b) Officers implement the provisions of section 165, 166 and 167 of the Equality Act 2010;
- c) the draft policy in respect of NR3, as set out in Appendix B to the report, be approved for public consultation of 6 weeks, and if no unresolved objections are received, the Head of the Licensing Partnership be granted delegated authority to adopt the policy; and
- d) it be recommended to Council that
  - i) the amendments to the Statement of Hackney Carriage and Private Hire Policy 2020-2023, as set out in paragraphs 20, 30, 51-52, 58, 61, 65, 77 and 80-81 of the report, be approved;
  - ii) the sentence "Changes agreed in this way are to be reported back to the Licensing Committee at the next meeting." be added to paragraph 20 of the report;
  - i) paragraph 30 of the report be amended to read as "Following a decision to refuse or revoke a licence by Sevenoaks District Council as

the individual is thought to present a risk of harm to a child or vulnerable adult, the authority shall consider a referral to the DBS under the Safeguarding Vulnerable Groups Act 2006;

- iv) paragraph 77 of the report be amended to read as “All applicants will be required to obtain a Group 2 Medical standards certificate signed by their own GP, or another practitioner who has accessed at least 2 years of medical records”; and
- v) delegated authority be granted to the Head of the Licensing Partnership following consultation with the Chairman of the Licensing Committee for the precise wording of the minor amendments.

40. Work plan

The work plan was discussed and noted.

THE MEETING WAS CONCLUDED AT 5.36 PM

CHAIRMAN

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## HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING: LICENCE FEES AND CHARGES 2021/2022

Licensing Committee - 5<sup>th</sup> January 2021

**Report of:** Chief Officer, Planning & Regulatory Services

**Status:** For consideration and decision

**Key Decision:** Yes

**Portfolio Holder:** Cllr. Margot McArthur

**Contact Officer:** Susan Lindsey Ext. 7491

**Recommendation to Licensing Committee:**

That the Licensing Committee recommend that the fee levels as set out in Appendix A to the report are appropriate for consultation with the taxi trade.

If, following consultation, there are no adverse comments to the proposed levels the recommendation is that the proposed fees and charges are implemented from 1<sup>st</sup> April 2021

**Reason for recommendation:** To ensure that the Council complies with its statutory duty and ensure that the 'taxi licensing' service remains self-financing, in accordance with the Council's Service and Budget Plan.

### Introduction and Background

- 1 The taxi licensing service is required to be self-financing and the proposed increases to fees will ensure this is maintained.
- 2 Careful monitoring of income and expenditure has been carried out over the current financial year and the income from licence fees and associated costs, together with expenditure has been in accordance with the objectives laid out in the budget plan. There are minimal changes to the fees this year due to efficiency savings that have been made within the Licensing Partnership. Only an inflationary increase of 2.5% is proposed.
- 3 The type of tasks involved in taxi licensing applications include assistance to the applicant, checking of an application upon receipt, processing the application. Once processed determining the licence or arranging a hearing and holding a hearing, notification of the decision, preparing and issuing the licence, update the records/register, appeal preparation and holding an appeal hearing. Compliance tests of drivers, vehicles and operators, training

## Agenda Item 4

of Officers and Members has also been included, as well as the cost of consumables.

- 4 In line with the new Statutory Guidance issued by the Department of Transport, drivers, will be encouraged to sign up to the DBS online update service at an annual cost to them of £13. This will ease the checking process undertaken by the Licensing Team, although this has now been increased from a 3 year check to a 6 monthly check for each driver. The introduction of an 'admin' fee will cover the processing cost of any checks that need to be undertaken manually.
- 5 In future vehicle proprietors will pay for their 6 monthly MOT and inspections direct to the garage. This removes the administrative burden of re-charging these fees once collected by the Licensing Team.
- 6 The Licensing Partnership will email those Hackney Carriage Proprietors, Private Hire Operators and Drivers where we have their email addresses to advise them of the proposed fees. Should adverse comments be received regarding the fees a further Licensing Committee meeting will be held to provide them the opportunity to make comment. A Notice will also be available on the Council's website.

### **Other options Considered and/or rejected**

If the Licensing Committee were minded not to approve these fees the Council would not be able to meet the Council's Service and Budget Plan or ensure the Taxi Licensing Service was self-financing.

### **Key Implications**

#### Financial

The cost of licence fees takes into account the need to maintain a 'self financing' position for the service.

#### Legal Implications and Risk Assessment Statement

Should parts of industry believe the authority's fees are at a level which is greater than the costs of the statutory functions then it would be open to them to undertake a 'judicial review proceeding'. Should this arise, the authority would need to evidence how it arrived at the fee levels to demonstrate that they have been calculated on a cost recovery basis only.

#### Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.



**Appendices**

Appendix A - Table of proposed 2021 - 2022 fees

Appendix B - Table of current 2020 - 2021 fees

**Background Papers**

None

**Richard Morris**

**Chief Officer Planning and Regulatory Services**

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**FEES FOR 2021-2022**  
**Hackney Carriage Driver Licence**

	Proposed Cost
Knowledge Test	£51.50 per test
EQUO online test	£66
Fee on initial application	£204 for three years
Total New Licence	£321.50
On Renewal	£112 for three years
Total Renewal Licence	£112 for three years

**Dual Driver Licence**

	Proposed Cost
Knowledge Test	£51.50 per test
EQUO online test	£66
Fee on initial application	£204 for three years
Total New Licence	£321.50
On Renewal	£112 for three years
Total Renewal Licence	£112 for three years

**Hackney Carriage Vehicle Licence**

	Proposed Cost
New and Renewal Application	£244 for one year

**Private Hire Operator Licence**

	Proposed Cost
Initial application for 5 year licence	£530 for five years
Renewal for 5 year licence	£514 for five years
Initial application for 3 year licence	£364 for three years
Renewal for 3 year licence	£348 for three years
Initial application for 1 year licence	£200 for one year
Renewal for 1 year licence	£187 for on year

**Private Hire Driver Licence**

	Proposed Cost
Knowledge Test	£51.50
EQUO Online Test	£66 per test
Fee on initial application	£204 for three years
Total New Licence	£321.50
On Renewal	£112 for three years
Total Renewal Licence	£112 for three years

### Private Hire Vehicle Licence

	Proposed Cost
New and Renewal Application	£244 for one year

### Additional Costs

	Proposed Cost
DBS application	£40
DBS administration fee	£50
Change from Hackney Carriage to Private Hire	£78
Change from Private Hire to Hackney Carriage	£99
Replace Vehicle Plate	£26
Replace Driver Badge	£11.50
Vehicle test/re-test/partial re-test to be paid direct to the garage so not set by Sevenoaks District Council	
Change of Ownership of licensed vehicle	£77
Copy of existing paper licence	£13.50
Change of address details for a replacement licence	£13.50
Change of name for a vehicle or operator licence	£13.50
Change of name and address for a driver badge	£24
Vehicle exemption certificate	£50
General Admin Fee	£50
Medical fee to be paid directly to GP or other medical practitioner	

### Replacement Vehicles

If a vehicle licence is surrendered within 6 months of issue, a refund of £60 will be issued.

If a licensed vehicle is replaced temporarily for up to 2 months because of damage to it then the fee will be £95 to licence the replacement vehicle.

Vehicle garage test costs will be taken separately (see fees above)

**FEES FOR 2020/21  
Hackney Carriage Driver Licence**

	Cost
Knowledge Test	£50 per test
On initial application	£199 for three years
DBS application	£40
Total New Licence	£289
On Renewal	£109 for three years
DBS application	£40
Total Renewal Licence	£149 for three years

**Dual Driver Licence**

	Cost
Knowledge Test	£50 per test
On initial application	£199 for three years
DBS application	£40
Total New Licence	£289
On Renewal	£109 for three years
DBS application	£40
Total Renewal Licence	£149 for three years

**Hackney Carriage Vehicle Licence**

	Cost
New and Renewal Application	£350 for one year

**Private Hire Operator Licence**

	Proposed Cost
Initial application for 5 year licence	£517 for five years
Renewal for 5 year licence	£501 for five years
Initial application for 3 year licence	£355 for three years
Renewal for 3 year licence	£339 for three years
Initial application for 1 year licence	£195 for one year
Renewal for 1 year licence	£182 for one year

**Private Hire Driver Licence**

	Proposed Cost
Knowledge Test	£50
On initial application	£162 for three years
DBS application	£40
Total New Licence	£252

## Agenda Item 4

	Proposed Cost
On Renewal	£109 for three years
DBS application	£40
Total Renewal Licence	£149 for three years

### Private Hire Vehicle Licence

	Proposed Cost
New and Renewal Application	£350 for one year

### Additional Costs

	Proposed Cost
Change from Hackney Carriage to Private Hire	£76
Change from Private Hire to Hackney Carriage	£96
Replace Vehicle Plate	£26
Replace Driver Badge	£11
Vehicle re-test	£56
Vehicle partial re-test	£28
Change of Ownership of licensed vehicle	£75
Failure to attend in time for the vehicle test (10 minutes prior to the test start time)	£56
Failure to attend with correct documentation	£56
Copy of existing paper licence	£13
Change of address details for a replacement licence	£13
Change of name for a vehicle or operator licence	£13
Change of name and address for a driver badge	£23
Medical fee for a new and renewal driver licence for Hackney Carriage and Private Hire	From 1 <sup>st</sup> Apr payable directly to the Drivers GP

### Replacement Vehicles

If a licensed vehicle is replaced during the valid licence period then the cost of licensing the replacement vehicle will be £350. However, if the vehicle is replaced within six months of the issue of the licence then the fee will be reduced by £60.

If a licensed vehicle is replaced temporarily for up to 2 months because of damage to it then the fee will be £109 to test and licence the replacement vehicle and a further £109 to test and re-licence the original vehicle.

## GAMBLING ACT 2005: LICENCE FEES FROM APRIL 2021

Licensing Committee - 5<sup>th</sup> January 2021

**Report of:** Chief Officer, Planning & Regulatory Services

**Status:** For consideration and decision

**Key Decision:** Yes

**Portfolio Holder:** Cllr. Margot McArthur

**Contact Officer:** Susan Lindsey Ext. 7491

**Recommendation to Licensing Committee:**

That it be recommended to approve the level of fees and charges with effect from 1<sup>st</sup> April 2021 as set out in Appendix A.

**Reason for recommendation:** To ensure the Council complies with its statutory duty and ensures the licensing of gambling premises is self-financing.

### Introduction and Background

- 1 The Gambling Act 2005 Section 212 gives the Secretary of State power to make regulations prescribing the fees payable to the Licensing Authority. It also gives the power to devolve to Licensing Authorities in England and Wales the freedom to set fees for premises licence applications, subject to any constraints the Secretary of State may prescribe which includes a maximum fee level. The government has decided that for England and Wales, Licensing Authorities will determine their own fees for gambling premises licences but that the Secretary of State will prescribe the maximum fee payable for each category of licence.
- 2 The maximum levels have been included in Appendix A in brackets for comparison purposes. The previous year's fees are printed in italics for your information. Those cells that are shaded in the body of the table are where we have reached the maximum fee level that may be set.
- 3 There is an initial fee to cover the cost of application and an annual fee.
- 4 Licensing Authorities have been asked to set fees to ensure full cost recovery and that the fee levels represent fairness and value for money for the gambling industry. All Licensing Authorities must set their fees upon a cost recovery basis only and will be required to review their fee levels on an annual basis to ensure this.

## Agenda Item 5

- 5 Fees must be set for all types of premises licence and Temporary Use Notices (TUNs):

Premises Types:

- Casino
- Bingo
- Betting Office (off-course)
- Tracks (on-course betting)
- Adult Gaming Centers
- Family Entertainment Centers

- 6 Fees must be set by each Licensing Authority for the following:

- Application for a (new) premises licence
- Application to vary a premises licence
- Application to transfer the licence
- Application for re-instatement of the premises licence
- Application for a provisional statement
- Application for a premises licence for a premises which already has a provisional statement
- Fee to accompany a request for a copy of the premises licence
- Fee to accompany a notification of change of circumstances (only relevant change is that of address)
- Fee to accompany a temporary use notice

- 7 The District currently has six betting premises. There are no other gambling premises currently operating in the District.

The betting premises are:

- William Hill - Swanley
- Betfred - Swanley
- Ladbrokes - Swanley
- Coral - St John's Hill, Sevenoaks
- Coral - London Road, Sevenoaks
- Coral - Edenbridge

- 8 The type of tasks involved in Gambling premises application include assistance to applicant, checking of an application upon receipt, processing the application, assess representations for relevance, undertake informal mediation, undertaking site visits where necessary. Once processed determining the licence or arranging a hearing and holding a hearing, notification of the decision, prepare and issue the licence, update the records/register, appeal preparation and holding an appeal hearing.



- 9 The result of the calculations is set out in Appendix A of the report. There are three figures for each licence type/fee. The figure in bold font is the new proposed fee, the figure in brackets is the maximum fee set by the legislation and the figure in italics is the existing fee. Those cells that are shaded in the body of the table are where we have reached the maximum level of fee that can be set.
- 10 The fees have been set for 2021-2022 to include the current inflationary cost of 2.5% set by Sevenoaks District Council.

### **Other options Considered and/or rejected**

If the Licensing Committee were minded not to approve these fees the Council would not be able to meet the Council's Service and Budget Plan or ensure the licensing of Gambling premises was self-financing.

### **Key Implications**

#### Financial

The cost of licence fees takes into account the need to maintain a 'self financing' position for the service. The proposals contained in this report will achieve this.

#### Legal Implications and Risk Assessment Statement

Should parts of industry believe the authority's fees are at a level which is greater than the costs of the statutory functions then it would be open to them to undertake a 'judicial review proceeding'. Should this arise, the authority would need to evidence how it arrived at the fee levels to demonstrate that they have been calculated on a cost recovery basis only.

#### Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

#### **Appendices**

Appendix A - Gambling Act 2005 Fees

#### **Background Papers**

None

**Richard Morris**  
**Chief Officer Planning and Regulatory Services**

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## APPENDIX A

### SEVENOAKS DISTRICT COUNCIL : GAMBLING ACT 2005 - FEES

From April 2021

The proposed new fees as shown in bold type in the table above. For ease of reference the maximum fees identified by DCMS that could be charged are shown in brackets and last year's fees are in italics. Those cells that are shaded in the body of the table are where we have reached the maximum level of fee that can be set.

	New Application	New Application	New Application	Annual Fee	Annual Fee	Annual Fee
Existing Casinos	n/a	n/a	n/a	n/a	n/a	n/a
New Small Casino	<b>8000</b>	(8000)	7960	<b>4528</b>	(5000)	4418
New Large Casino	<b>9391</b>	(10000)	9162	<b>7309</b>	(10000)	7131
Bingo Club	<b>2316</b>	(3500)	2260	<b>813</b>	(1000)	794
Betting Premises (excluding Tracks)	<b>2911</b>	(3000)	2840	<b>589</b>	(600)	575
Tracks	<b>1815</b>	(2500)	1771	<b>813</b>	(1000)	794
Family entertainment Centres	<b>1815</b>	(2000)	1771	<b>668</b>	(750)	652
Adult Gaming centre	<b>1815</b>	(2000)	1771	<b>750</b>	(750)	750
Temporary Use Notice	<b>234</b>	(500)	229	n/a	n/a	n/a

	Application to Vary	Application to Transfer	Application for Re-Instatement	Application for Provisional Statement	Licence Application (provisional Statement holders)	Copy Licence	Notification of Change
	£	£	£	£	£	£	£
Existing Casinos	n/a	n/a	n/a	n/a	n/a	n/a)	n/a)
New Small Casino	<b>3986</b>	<b>1771</b>	<b>1771</b>	<b>8000</b>	<b>2931</b>	<b>12</b>	<b>30</b>
New Small Casino	(4000)	(1800)	(1800)	(8000)	(3000)	(25)	(50)
New Small Casino	3889	1675	1649	8000	2860	12	29
New Large Casino	<b>4460</b>	<b>2150</b>	<b>2150</b>	<b>9396</b>	<b>4303</b>	<b>12</b>	<b>30</b>
New Large Casino	(5000)	(2150)	(2150)	(10000)	(5000)	(25)	(50)
New Large Casino	4352	2128	2128	9167	4199	12	29
Bingo Club	<b>1742</b>	<b>1200</b>	<b>422</b>	<b>2316</b>	<b>1200</b>	<b>12</b>	<b>30</b>
Bingo Club	(1750)	(1200)	(1200)	(3500)	(1200)	(25)	(50)
Bingo Cub	1700	1200	412	2260	1200	12	29
Betting Premises	<b>1500</b>	<b>1200</b>	<b>401</b>	<b>1815</b>	<b>1200</b>	<b>12</b>	<b>30</b>
Betting Premises	(1500)	(1200)	(1200)	(3000)	(1200)	(25)	(50)

## Agenda Item 5

Betting Premises	1500	1200	392	1771	1200	12	29
Tracks	1250	950	401	1769	950	12	30
Tracks	(1250)	(950)	(1200)	(2500)	(950)	(25)	(50)
Tracks	1250	950	392	1726	950	12	30
FEC's*	1000	950	406	1810	950	12	30
FEC's	(1000)	(950)	(050)	(2000)	(950)	(25)	(50)
FEC's	1000	950	397	1766	950	12	29
Adult Gaming Centre	1000	1200	406	1810	1200	12	30
Adult Gaming Centre	(1000)	(1200)	(950)	(2000)	(1200)	(25)	(50)
Adult Gaming Centre	1000	1200	397	1766	1200	12	29
TUN**	n/a	n/a	n/a	n/a	n/a	12	30
TUN	n/a	n/a	n/a	n/a	n/a	(25)	(50)
TUN	n/a	n/a	n/a	n/a	n/a	12	29
TUN**	n/a	n/a	n/a	n/a	n/a	12	30
TUN	n/a	n/a	n/a	n/a	n/a	(25)	(50)
TUN	n/a	n/a	n/a	n/a	n/a	12	29

\*FECs = Family Entertainment Centres

\*\* TUN - Temporary Use Notice

## SEXUAL ENTERTAINMENT LICENSING FEES

Licensing Committee - 5<sup>th</sup> January 2021

**Report of:** Chief Officer, Planning & Regulatory Services

**Status:** For consideration and decision

**Key Decision:** Yes

**Portfolio Holder:** Cllr. Margot McArthur

**Contact Officer:** Susan Lindsey Ext. 7491

**Recommendation to Licensing Committee:**

Members are recommended to approve the level of fees and charges with effect from 1<sup>st</sup> April 2021 as set out at item 9 of this report

**Reason for recommendation:** The Licensing Department has not received or processed an application for a Sexual Establishment within the Sevenoaks District, therefore the fees have not been changed from those agreed in 2020.

### Introduction and Background

- 1 The Council is required to review any charges which it makes for licences and other associated items, from time to time.
- 2 The Council must seek to recover the costs associated with processing applications for licences as well as the administration and monitoring of compliance with conditions. The fees charged should be capable of withstanding legal challenge, should the need arise.
- 3 It is not permitted to make a surplus or to subsidise licence holders, and so where necessary fees are adjusted in succeeding years to achieve and maintain the correct balance.
- 4 The cost to the Council of this work is regularly checked and real time costs are used in compiling the figures. Where it is possible to reduce costs by use of more efficient working this is reflected in the charges made.
- 5 As the Licensing Department has not received or processed an application for a Sexual Establishment within the Sevenoaks District, the fees have not been changed from those agreed in 2020.

### Sex Establishment Licensing:

- 6 The fees for applications made under Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982, have previously been calculated by examining the time it could take to process an application.
- 7 The tasks involved with processing an application include assisting the applicant, checking the validity of an application, assessing representations, formal mediation and site visits.
- 8 The Council does not currently have any Sexual Entertainment venues.
- 9 As the Council is unable to demonstrate any additional costs involved with the processing of applications made under this Act (due to the point raise in section 8 above), the Licensing Department proposes to keep these fees the same as those set in 2020.

### Proposed Fee(s)

Type of Application	Fee
New Application	3641
Renewal Application	3641
Transfer Application	1825

### Other options Considered and/or rejected

If the Licensing Committee were minded not to approve these fees the Council would not be able to meet the Council's Service and Budget Plan or ensure the licensing of Sexual Entertainment premises was self-financing.

### Key Implications

#### Financial

There are no financial implications resulting from this report. The Council does not currently have any sexual entertainment venues within the district and we are, therefore, not currently receiving any income from this particular regime

#### Legal Implications and Risk Assessment Statement

Should parts of industry believe the authority's fees are at a level which is greater than the costs of the statutory functions then it would be open to them to undertake a 'judicial review proceeding'. Should this arise, the authority would need to evidence how it arrived at the fee levels to demonstrate that they have been calculated on a cost recovery basis only.

Equality Assessment

Officers have considered the impact of the proposals contained in this report and consider that there would be no, or very limited adverse or disproportionate impact on those who share a protected characteristic. This will be kept under review as part of the Council's ongoing duty.

**Appendices**

None

**Background Papers**

None

**Richard Morris**  
**Chief Officer Planning and Regulatory Services**

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**Licensing Committee Work Plan 2020/21 (as at 18/12/2020)**

**5 January 2021**

- Sexual Entertainment Licensing Fees
- Gambling Act Licence Fees
- Hackney Carriage & Private Hire Licence Fees

**24 March 2021**

- 

**11 May 2021**

- 

**17 June 2021**

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